



## HOUSEKEEPING MANAGER

### Location: Clumber Park Lodges

Clumber Park Lodges is an exciting new holiday park that opened in July 2019.

It is nestled peacefully amidst the rolling countryside and scenic woodland in one of England's best-loved and most beautiful areas – Robin Hood Country

### HOUSEKEEPING MANAGER

Our Housekeeping Manager is a senior role supporting the wider team on park. This role has full accountability for the Housekeeping operation and has a dedicated focus on recruitment, people management and accommodation standards. The role will also require an element of Duty Manager coverage for the full site on rotation.

Reporting to the Resort Manager, this role will involve leading a large team comprised of Deputy Housekeeping Manager, Housekeeping Assistants and Team Leaders. Whilst maintaining our high standards and levels of cleanliness, in this role you'll be responsible for the maintenance and upkeep of lodges, rotas, stock and inventory, and various budgets. Our Housekeeping Managers need to be confident, organised, enthusiastic, and passionate. To be successful in the role you will need to also be adaptable and flexible, pay attention to detail, and be physically fit.

### HOURS OF WORK

This is a full time position. Our changeover days are Monday and Friday, so it's essential that these days are worked, and will usually be longer shifts on these days. Some weekend work on rotation will be required.

*40 hours per week – at £23k per year*

You will be contracted to work on a flexible basis. This means that your days and hours of work could vary each week, but you will always receive at least your contracted hours each period.

As our park is open 365 days of the year, your working hours will include weekends, public / bank holidays and during Christmas and / or New Year on a rota basis.

### EXPERIENCE, SKILLS & QUALIFICATIONS

Essential requirements:

- Previous management experience in a Housekeeping environment (Holiday Parks / Hotels)
- Proven skills in managing budgets, completing rotas, and overseeing and managing a team of people
- Basic computer skills, Microsoft Office etc.
- Educated to GCSE level or equivalent
- Excellent communication skills
- Excellent customer service skills
- Ability to perform under pressure

Desirable requirements:

- NVQ Level 2 in Hospitality

### ABOUT THE BENEFITS

Clumber Park Lodges is a fantastic place to work and the benefits are as impressive as they are unique. Here are just a few:

- 20% Discount on Coppergreen Leisure Resorts breaks
- 10% Friends and Family discount on breaks
- 20% discount in restaurant and retail outlets

To apply for this position please click on the link below:

<https://www.clumberparklodges.co.uk/vacancies/>